



Mr A Mahmood
Head Teacher



Roman Road Primary School
Roman Road, London E6 3SQ
Tel: 020 7476 1602
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Monday 1st March 2021

RE: School Re-Opening For All Children-Monday 8th March 2021

Dear Parents and Carers,

I hope you and your families have been able to keep safe and well during the period of lockdown. I also hope that the children have been able to access and progress using the remote learning provided by the school during this time.

As you would have heard from the Prime Ministers statement last week all schools will re-open for children on **Monday 8th March 2021**.

To keep our children, staff and the whole of the school community safe we plan to continue with the measures we introduced in September and implemented for the whole of the Autumn Term. The measures we plan to use are detailed in this letter. We will continue with a staggered start for the beginning and end of the school day. To maintain 'bubbles' and limit congestion as much as possible we will continue to use separate entrances.

Below you will find your child's class start time and end times and the gate they will use to enter and exit the school are below

Year Group	Teacher	Start Date	Entrance /exit gate	Start Time	Gate open until	End Time	Gate open until
Nursery AM	MS Aitken	Monday the 8 th of March	Nursery Entrance	8.30	8.40	11.30	11.40
Nursery PM	Ms Aitken	Monday the 8 th of March	Nursery Entrance	12.15	12.25	15.15	15.25
RA	Ms Rahman	Monday the 8 th of March	Reception Entrance	8.30	8.40	15.00	15.10
RB	Ms Bower	Monday the 8 th of March	Reception Entrance	8.30	8.40	15.00	15.10
1A	Mrs Dedat	Monday the 8 th of March	Car Park Gate	08:50	09:00	15:15	15:25
1B	Miss Bishop	Monday the 8 th of March	Car Park Gate	08:50	09:00	15:15	15:25
2A	Miss Eldridge	Monday the 8 th of March	Car park gate	08:30	08:40	15:00	15:10
2B	Miss Ijeoma	Monday the 8 th of March	Car park gate	08:30	08:40	15:00	15:10



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3A	Miss Safdar	Monday the 8 th of March	Main Gate	08:50	09:00	15:15	15:25
3B	Miss Redmond	Monday the 8 th of March	Main Gate	08:50	09:00	15:15	15:25
4A	Mr Miah	Monday the 8 th of March	Main Gate	08:30	08:40	15:00	15:10
4B	M Rahman	Monday the 8 th of March	Main Gate	08:30	08:40	15:00	15:10
5A	Miss Patel	Monday the 8 th of March	Back/Greenway Gate	08:50	09:00	15:15	15:25
5B	Mr Uddin	Monday the 8 th of March	Back/Greenway Gate	08:50	09:00	15:15	15:25
6A	Ms Hossenbux-Ali	Monday the 8 th of March	Back/Greenway Gate	08:30	08:40	15:00	15:10
6B	Mr Lawrence	Monday the 8 th of March	Back/Greenway Gate	08:30	08:40	15:00	15:10

Gates will be open for 10 minutes. **It is very important that children come to school on time.** Lateness will compromise our bubbles and plans to keep children year groups apart. Children will only be allowed entry through their allocated gates and at the allocated time slot.

Some of you will have children in different year groups and have different gates and starts. You will still need to adhere to the procedures. I know this will be an inconvenience however it is something we have to do to follow the guidelines and following these guidelines helps us keep the school open for all children.

Please do not come into school office unless it is urgent or you have made an appointment. Queries should be directed to E-mail info@romanroad.newham.sch.uk or alternatively please call on **020 7476 1602** to speak to a member of the Office Team.

Other measures to help keep our School Community Safe

School is again compulsory and we have taken lots of measures to meet the government guidelines for re-opening. The main ones are

- Keeping children from different year groups apart when at school
- Avoiding large groups of children/parents/teachers gathering at the start and end of the school day.
- Ensuring there is a clear Hygiene routine in school centred around regular hand washing
- Try to limit movement around the school to a minimum while also allowing schools to function.
- Having regular cleaning of well used areas within school



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- Avoid children wearing masks at school. **Although the government has said made it a requirement for children in secondary schools to wear masks this is not the case for primary schools.**
Wearing masks for prolonged period of time can cause other health problems. So until government advice changes children will not be able to wear masks at school.
They can however wear them to and from school and that is obviously down to your discretion
- Have a clear procedure to follow
 - a) if someone has symptoms of Covid 19 when at school
 - b) If a child or adult has symptoms while at school
- Lunch will be eaten in class. We would prefer that children did not bring a packed lunch but understand that sometimes there are dietary reasons for them. If this is the case telephone or e-mail the school
- Although all efforts will be made to social distance, it is important for parents of younger children, (particularly foundation stage children but perhaps also Year 1,) to know that this may not be possible because of the nature of the curriculum and also because of the difficulty younger children will have in understanding the concept of social distancing.
- To accommodate a return for all children to school and to keep everyone as safe as possible, classrooms have been organised so children from year 1-6 work in pairs. Each pair will wherever possible be working a metre away from each other pair.
- **Please collect children at the right times and from the right location**
- We will also ask that only one parent/carer come to the gate to drop and pick up children. Anyone collecting children must be on our authorised list. If you arrange for someone else to collect your child you must let the school know well in advance and provide contact details.
- Children will be expected to wear school uniform and please change this as regularly as possible
- **Nursery to Year 4 children to be picked up from and dropped off to school.**
- Year 5 and 6 children can come to school and leave by themselves as long as we have written permission (a form will be sent out this week). However if on arrival the child has a temperature is 37.8 or above parents will be contacted and the child will need to be collected.
- Try and maintain social distancing while waiting for children
- Some parents will have children in more than one year group. We apologise beforehand for any inconvenience but we will not be able to change the procedures.
- Do not come into school reception / school office at all. Queries to be directed by E-mail or phone. E-mail info@romanroad.newham.sch.uk. Phone calls 020 74761602.
- Masks
Teachers will only wear masks/face shields when at the school gate or in a position in school where they may be in a position where they may not be able to socially distance from children. This should be rare in most year groups.
- I would advise that if your child received a NHS or GP letter advising that they do not leave home/come to school then you should follow this and wait for the advice of your doctor before sending your child back.
- I would also advise that this is the case for children who have underlying Health Conditions such as Asthma, Sickle Cell, are recovering from a cancer diagnosis or anything that weakens the immune system. Then perhaps review your decision after a few weeks.



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- Your child's temperature may be taken at the entrance gate using a digital contactless thermometer. If the reading suggests a higher than normal temperature you will be asked to take your child home as a precaution.
- Please make sure the children wash their hands before leaving for school.
- As long as parents have given written consent (and meet the criteria set by the school) Year 5 and 6 children can come to school and leave school by themselves. However their temperatures will also be taken at the gates and should they be 37.8 they will not be allowed to go to class and parents will be called and be expected to pick them up.

PE & Changing Books

To limit the risk of spreading Coronavirus we are asking that children do not bring bags or rucksacks to school.

This will obviously affect PE. **So what we are asking is that on days when PE is scheduled for your child's class they come to school in PE Kit.** They can then wear this for lessons in the morning and then PE in the afternoon. This day will also be used for the children to change their books. **Please ensure your child brings in their books on their selected day.**

PE Kit at Roman Road is

- Plain White T shirt (Logo)
- Navy Blue Joggers/Tracksuit bottoms
- Trainers
- Burgundy shirt

PE & Book Days

<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>
6A/6B	4A/4B/5A	2A/2B	1A/1B	3A/3B/5B

Year 5 children would normally have swimming, however due to COVID-19 they will be having PE in school until further notice.

What to do if your child or anyone in your household has symptoms while at home.

The symptoms for Coved 19 (Coronavirus) are as follow



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- Persistent dry cough
- High temperature (37.8 or above)
- Loss of sense of smell or taste
- Diarrhoea (in younger children.)

If anyone in your household has these symptoms then please do not send your child in to school. IF these symptoms occur then it is important that you book a test at

<https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/get-an-antigen-test-to-check-if-you-have-coronavirus/>

IF the test is negative (i.e. there is no sign of corona virus) and when the child is better they can return to school. IF the test is positive (i.e. Coronavirus has been detected) then it is important that your child does not return to school for 10 days. .It is also important to let the school know of any positive result.

The Schools procedures if someone has symptoms of coronavirus while at school.

1. The child will be taken out of their classroom and taken to a designated area away from other children. A member of staff wearing PPE will be with them.
2. Parents will be notified and they will need to collect the child from school immediately.
3. Parents of the child with symptoms will be asked to book a test for the child, and inform the school once the results are known. (Booking tests and receiving the results should take no more than 24-48 hours. The child will not be allowed to return to school for 10 days unless parents show the school the email/text saying the test is negative.
4. Depending on the symptoms and if possible the rest of the children in that class will be moved to another classroom.
5. The original classroom will be deep cleaned.
6. If we are informed that test was positive we will let the parents of the infected year group know and consider closing the 'bubble' for that particular year group for between 10-14days depending on advice from Public Health England and the Local Authority.

After School/Breakfast Clubs

Because of the need to maintain bubbles we will not be able to run our After School or Breakfast Club service at the present time but will be kept under review. This is the same for sports clubs although we hope to begin them some time after Easter.

Lunch Times

To maintain social distancing, we will not be using the hall for lunch and as such, a hot lunch will not always be possible. Though we will try to make sure a hot lunch is available at least three times a week. Lunch will be eaten in class. All children will be provided with a lunch, which will consist of



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- We will try as much as possible to offer children a hot meal 5 days a week.
- For any day a hot meal is not available an option of sandwiches (a choice of tuna, chicken or cheese)
- A piece of fruit , and either some yoghurt or a piece of cake
- A drink

Day	Meat option	Vege Option	Choice of Dessert
Monday	Lamb Lasagne	Veg Pizza & Pasta salad	Yoghurt/Muffin/Fruit
Tuesday	Lamb Burger and Chips	Quorn Burger and Chips	Yoghurt/Coconut cake/Fruit
Wednesday	Roast Chicken and Roast Potatoes	Cheese Flan	Yoghurt/Flapjack/Fruit
Thursday	Chicken Pasta	Vegetable pasta	Yoghurt/Oat Raisin/Fruit
Friday	Fish Fingers or Chicken nuggets & Chips	Veggie Nuggets & Chips	Yoghurt/Muffin/Fruit

Packed Lunch

We would prefer that children do not bring in packed lunches however we understand sometimes it is the best option because of a child's dietary needs. If this is the case please contact the school as soon as possible via phone or e-mail if you had not already done so in the Autumn Term that will have been sufficient.

If your child has a food allergy and cannot have one of the above, please let us know when completing the slip below

Children will be allowed out of their classrooms for break times and lunch times, but again this will be staggered and the amount of children in the playground at any one time will be minimal.

I would like to thank you in advance for following all of the guidelines set out above as I know it will cause different degrees of inconvenience. However it is important we all co-operate and work together so we can not only help the school to remain open and give the children the chance to learn and see their friends but also maintain it as a safe learning environment for the pupils and the staff.

Yours sincerely

A Mahmood
Headteacher



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