



# Roman Road Primary School

## Breakfast Club & After School Club



INVESTOR IN PEOPLE

*More than just tea and toast.*



As many of you will know Roman Road School does offer After School and Breakfast Club provisions.

This booklet is to remind those of you who presently use the service, or wish to use the service in future, of some key points.

### Breakfast club

- Every morning the Breakfast Club staff will be there to help serve breakfast.
- Breakfast is served from our school kitchen.
- There will be a variety of activities available

**Starts between 7:30 am and 8:30 am**

### After school club

- Every day we run an After School provision, where staff provide fun activities, a small snack and a drink in our school kitchen.
- There will be a variety of activities available

**Starts 3:15 pm**

***Due to health and safety numbers are restricted to 20 children max in Breakfast club and 15 children max in After school club.***





# Breakfast Club

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## Frequently Asked Questions

### Q. What is Breakfast Club?

A. Every morning the Breakfast Club staff will be there to help serve breakfast. Breakfast is served from our school kitchen. There will be a variety of activities available

### Q. Must my child be there at 7.30am?

A. Not necessarily. Your child may attend anytime between 7.30am and 8.30am.

### Q. What time will breakfast be served?

A. Breakfast will be served between 7.30 am and 8.10 am. Breakfast will only be served until 8.10am. Breakfast will not be served after 8.10 am

### Q. What is served for breakfast?

A. Toast, Eggs, Juice, Cereal, Beans, Cheese

### Q. What if my child has special needs?

A. It will not be possible to always meet your child's dietary needs.

### Q. How much will it cost?

A. £3.00 per day.

### Q. When should I pay the £3.00?

A. Payment needs to be made one week in advance on a Friday to cover the days your child will be attending the following week. Refunds will only be made if the school is closed.

(submit to change)

## Rules and Expectations

Children are expected to follow behaviour expectations and school rules when attending Breakfast Club.


We reserve the right to refuse entry into Breakfast Club, if children do not adhere behavioural expectations.

Any verbal abuse towards staff will not be tolerated.

If you have any problems or concerns, a senior member of staff is available most Friday mornings.

Children should not bring their own toys and games as these are already provided for them by the school.

Children should not be left unsupervised outside of Breakfast Club hours before 7.30 am.





# After School Club

*More than just tea and toast.*

## Frequently Asked Questions

**Q. What happens if After School Club is full?**

A. Your child will be placed on a waiting list.

**Q. How much will it cost?**

A. We have two key timings:

1. 3:30pm—4:30pm **£3.50 per day.**
  2. 3:30pm— 6:00pm **£7.00 per day.**
- (These are discounted rates)**

Payments in advance

Preference for places if you choose to pay in advance.

**Q. When should I pay?**

A. Payments need to be made 10 days in advance at the end of each term for the following term if your child wishes to continue attending After School Club.

**All payments are non-refundable.**

**Q. Can I book club at short notice (on the day)**

A. Sometimes you may want to book After School Club at short notice or on the day. A place cannot always be guaranteed at short notice. The cost for short notice bookings is :

1. 3:30pm—4:30pm **£5.00 per day.**
2. 3:30pm— 6:00pm **£10.00 per day.**

**Q. What do I do, if I'm going to be late to pick up my child?**

A. We expect parents/carers to collect pupils no later than 6:00 pm. If you know you are going to be late you must contact the After School Club by 5:30pm  
**There will be a late fine of £7.00**

## Rules and Expectations

- Children are expected to follow behaviour expectations and school rules when attending After School Club.
- We reserve the right to refuse entry into After School Club, if children do not adhere behavioural expectations.
- Any verbal abuse towards staff will not be tolerated.
- If we have not heard from a parent/carer by 6:00 pm we will contact the people listed as contacts. If we are unable to make contact at all, or if any of the contacts refuse to pick up the child immediately, we will at 6:30pm contact Social Services. If this happens, it is likely we will be asked to take the child to Social Services' office/Police, or they will collect the child from school.
- Please remember we will expect an adult (person aged 16 years or over) to pick children up at all times and we cannot let children go home on their own from After School Club.
- Any parent/carer who is late picking their child up (i.e. after 6:00pm) will be charged an additional £7.00. If your child is collected late on 3 or more occasions during the school year, then those concerned may not be allowed to continue to use this service.

**After School Club Telephone No: 07947 935806**







# After School Club

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Day	Activity
Monday	ICT
Tuesday	Games
Wednesday	Cookery
Thursday	Homework/Art
Friday	Movies

*PLEASE NOTE THAT THERE  
WILL BE NO AFTER SCHOOL  
CLUB ON THE LAST DAY OF  
TERM*

